**APPLICATION FORM**

**Private & Confidential**

**The boxes on this form should expand to accommodate as much information as you require**

|  |  |
| --- | --- |
| Position applied for |  |

|  |
| --- |
| Please state where you saw this advertisement: |

|  |  |
| --- | --- |
| Surname (BLOCK CAPITALS): | Mr/Ms/Revd/other |

|  |  |
| --- | --- |
| Other names in full: | Nationality: |

|  |
| --- |
| Permanent address:  Telephone number: home: mobile:  email address: |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Secondary schools attended (with dates) Details of subjects and exam results | | | | |
| Dates from/to | | School name | Address | Subjects and results |
|  |  |  |  |  |

|  |
| --- |
| University/College (with dates) Details of exam results and qualifications held  (and further education) |

|  |
| --- |
| Year and place of ordination (if applicable) and membership of professional bodies |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Present and previous appointments  Starting with you present appointment, please list what you have done in the course of your career, please account for any gaps *In reverse chronological order.* | | | | |
| Employer | Job Title | Dates | | Reason for leaving |
|  |  |  |  |  |
| Describe your present appointment in terms of its responsibilities and relationships | | | | |

|  |
| --- |
| As the job description for the post requires candidates to have a particular religious affiliation, please indicate here how you meet the criteria (e.g. membership of the Church of England) |

Please refer to the Job Description and Person Specification, and describe why you feel you have the skills, knowledge and experience required for this position

### Additional Information

|  |
| --- |
| Disclosure of Conviction(s):  Applications from ex-offenders will be considered on their merit. Convictions that are irrelevant to this job will not be taken into account. You are required to disclose any convictions, which are not ‘spent’ by virtue of the Rehabilitation of Offenders Act 1974.  Have you been convicted of a criminal offence that is **not** spent?  **Please answer YES or NO.**  If so, please give details of date(s), offences(s) and sentence(s) passed.  (attach a separate sheet and enclose in a sealed envelope if preferred)  **NB.** The information you provide will be treated as strictly confidential and will be considered only in relation to the job for which you are applying.  *For legal and accounting professions, you are required to disclose all convictions, including those that* ***are*** *spent by virtue of the Rehabilitation of Offenders Act 1974.* |

|  |
| --- |
| What period of notice would be required to give to your present employer? |

|  |
| --- |
| References  Names and addresses of two persons to whom reference can be made (please obtain their permission), one of whom should be your current or previous employer if currently unemployed.   1. Name   Address  Email address  Telephone number  Occupation   1. Name   Address  Email address  Telephone number  Occupation  Present employer (to be approached subject to satisfactory interview)  Name  Address  Email address  Telephone number  Occupation |

|  |
| --- |
| To the best of my knowledge and belief the information supplied by me on each section of this form is correct. I hereby consent to the processing of sensitive personal data, as defined in the Data Protection Act 1998, involved in the consideration of this application |

|  |
| --- |
| Signature Date |

|  |
| --- |
| Please email your application to: Rev Martin Poole (chair of the Brighton Deanery CYP sub committee  martin@stlukesonline.co.uk |

NB. Please remember to enclose your written overall vision for children and young people within the Deanery (you will already have seen the copy of Dan Jenkins report). This should amount to 500 words. Please retain a copy. If shortlisted for interview you will be asked to give a presentation to the interviewing panel on how you would see the CYP post effecting this vision you have for the Deanery of Brighton.