

Director Application Form

Please return this form to: ldunleavy@ignitetrust.org.uk on or before midday
Thursday 26th October

Personal Details

Surname: Title (Mr/Mrs/Miss/Other):

Forenames in full: Telephone:

Address: Email address:

Do you need a work permit?

How did you hear about this job? Charityjobs LinkedIn Other

Work Experience

Present or most recent employer:

Date of appointment:

Position held:

Outline of duties:

List chronologically, with dates and employers' names, positions you have held:
(Please give details of any relevant voluntary work)

From:	To:	Employer:	Position:
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Personal Qualifications

List chronologically, with dates, secondary schools, colleges, universities, or other places of training you have attended:

From:	To:	Educational Establishment:	Qualifications (Grades):
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List any other relevant qualifications

Faith

Ignite is a Christian charity, how could you contribute to our Christian ethos?

Relevant Experience

Please give examples to demonstrate your level of experience

Working with at risk and vulnerable young people:

Safeguarding processes:

Working with or in third sector organisations:

Working with a Board of Trustees:

Managing a team of youth workers:

Developing an existing project to improve outputs and outcomes:

Responding to a need in the community and developing a new, successful project including the measures of success you used:

Operations management oversight (including report writing, managing outputs, outcomes and measuring impact of services)

Leading an organisation (including managing finance, preparing budgets, business plans)

Working collaboratively with other organisations: Local Authority and other third sector partners

Success in fundraising through grant making Trusts and Foundations, events and/or creating a donor base

Local and central government fundraising (including grants, tendering and commissioning)

Please tell us about the roles you have played in a senior position on teams and what your strengths are:

Please describe a time when you turned a dream or passion into a reality

If you were successful in being offered this post, what do you think you would do in the first 100 days?

PERSONAL ATTRIBUTES

Looking at our Person Specification for this role, please tell us in which areas you are strong and in which you may be weak. Include information that you have not been able to tell us through the other questions:

Experience:

Skills:

Attributes:

Please tell us about any other experience you have that is relevant to this job:

Please tell us why you would like to work for Ignite:

Interests and Hobbies

In what activities do you regularly participate during your spare time? (i.e. hobbies; groups; religious activities):

Health

How many days absence have you had in the past 12 months?

Do you have any health problems or a disability, which are relevant to this job application?

If so, please give details:

General Information

Do you hold a full and current licence to drive a car:

Give details of any endorsements in the last five years:

If appointed, when would you be free to take up the post:

Please note that if you have a disability and you require this form to be sent to you and/or submitted in another format, such as in larger print or audio-tape/cd, please contact us using the contact details on the application heading.

The information provided on this application form will remain private and confidential. It will be used for the purpose of recruitment, selection and processing and will take place in accordance with the provision of the Data Protection Acts 1984 and 1998.

Please note that Ignite may approach third parties to verify the information that you have given. By signing this form you will be providing Ignite with your consent to all these uses.

This position will be subject to application for an enhanced check from the Disclosure and Barring Service. Ignite abides by the Code of Practice.

References

Please give details of two people who can supply a professional reference for you. One should be your present or most recent employer. We would prefer referees who have known you for at least two years but not all in the same context.

Reference 1

Name:

Address:

Telephone:

Email:

How long have you known this person?

In what context do you know this person?

Reference 2

Name:

Address:

Telephone:

Email:

How long have you known this person?

In what context do you know this person?

Declaration

I declare that the information provided in this application is accurate, and I consent to:

- a. The taking up of references.
- b. A check being made with the Disclosure and Barring Service (DBS) for a disclosure concerning previous criminal convictions, cautions, bind-over orders and/or pending prosecutions etc, in the event that I am offered the role.

(If you are emailing this form back to us you can type in the name and date on your computer).

Signed:

Date:

Please return this form to: ldunleavy@ignitetrust.org.uk